MEWP: Scissor Lift Pre-Use Inspection Sheet

Week Commencing:	
Make and Model:	
Fleet / Serial Number:	

Conduct the inspection on a pre-use or pre-shift basis.
Place an 'X' against defected items.
Report defects in the 'Additional Comments Box'.
Report serious defects immediately and isolate the machine to prevent unauthorised use.

ALBA FORKLIFT TRAINING

		MON	TUE	WED	THU	FRI	SAT	SUN
Walkaround Visual Inspections	Wheels and tyres							
	Drive motors and hoses							
	External condition and steps							
	Decals and capacity plate							
	Battery and cables							
	Hydraulic tank and hoses/cylinders							
	Ground controls							
	Scissor mechanism, pins and fasteners							
	Safety arm							
	Pothole guards							
	Platform and extension							
	Guard rails, gate and harness attachment point							
Functional	Horn and warning alarms							
	Lights and warning indicators							
	Raise and lower							
	Drive and braking							
	Steering							
	Operator Initials when checks complete							

Additional Comments:

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